



MINISTRY OF PUBLIC ADMINISTRATION

ADVERTISEMENT OF VACANCY

Director, Property and Real Estate Services (Range 68), Ministry of Public Administration

Applications are invited from suitably qualified persons for appointment to the office of **Director, Property and Real Estate Services (Range 68), Ministry of Public Administration.**

Minimum Experience and Training Requirements

Extensive experience in Real Estate and Property Management including experience in an administrative capacity and training as evidenced by a recognized degree with courses in building construction, and the design and layout of offices or any equivalent combination of experience and training.

Salary:

Range 68: \$19,122.00 per month (2013).

Persons wishing to apply can access the [Application Form](#), [Job Specification](#) and the [Application Checklist](#) at the **Ministry of Public Administration** or the websites of the Service Commissions Department at www.scd.org.tt and the **Ministry of Public Administration** at www.mpa.gov.tt

Applicants are advised that *the minimum age of recruitment of officers shall be seventeen (17) years, and except where otherwise specified, the maximum age of recruitment shall be fifty (50) years* in accordance with Regulation 16 (1) of the Civil Service Regulations, made pursuant to the Civil Service Act, Chapter 23:01 of the Revised Laws of Republic of Trinidad and Tobago.

Interested persons must send their application to the **Permanent Secretary, Ministry of Public Administration** no later than **July 18, 2022** to:

**(Attention: Director, Human Resources)
Permanent Secretary, Ministry of Public Administration
Level 6, National Library Building,
Cor. Hart and Abercromby Street,
Port of Spain.**

A list of shortlisted applicants will be posted on the Ministry's website.

SHOULD YOU NEGLECT TO ATTACH/PROVIDE COPIES OF YOUR RELEVANT DOCUMENTS, EXPERIENCE AND TRAINING AS OUTLINED IN THE APPLICATION CHECKLIST, THE PERMANENT SECRETARY WILL BE UNABLE TO DETERMINE YOUR ELIGIBILITY FOR THE OFFICE AND YOU WILL BE DEEMED UNSUITABLE



**Permanent Secretary
Ministry of Public Administration**