



EMBASSY OF THE REPUBLIC OF KOREA



KET 2021/95

The Embassy of the Republic of Korea presents its compliments to the Ministry of Foreign and CARICOM Affairs of the Republic of Trinidad and Tobago and has the honour to inform the latter that the Korean Foundation (KF) will host the **2022 Korean Language and Culture Program** for foreign junior diplomats who are currently working or will work in Korea-related areas. This program consist of Korean language classes, lectures and activities related to Korean culture, history, international diplomacy, politics and the economy of Korea and will be for three (3) months from March to May 2022.

In this regard, the Embassy would very much appreciate it if the Ministry could nominate one candidate from among the Government Ministries to participate in this training program. Please be informed that the candidate's Curriculum Vitae, Training Plan and completed Personal Information Collection and Usage Agreement form, as enclosed, should be submitted to the Embassy no later than **Wednesday October 20th, 2021**. The Embassy would like to further advise that the Ministry's nomination will be forwarded to Korean Foundation for further assessment of the application. If selected, the participant will be provided with an economy-class airfare, accommodation, tuition fees, health insurance and a monthly stipend. Further details will be provided in due course.

The Embassy of the Republic of Korea avails itself of this opportunity to renew to the Ministry of Foreign and CARICOM Affairs of the Republic of Trinidad and Tobago the assurances of its highest consideration.

August 10, 2021
PORT OF SPAIN



Encl: Personal Information Collection and Usage Agreement Form

Personal Information Collection and Usage Agreement

The Embassy of the Republic of Korea collects personal information to recommend an applicant to a program(s) at the Korea Foundation (KF) in accordance with the *Personal Information Protection Act of the Republic Korea* as follows:

Personal Information Collection and Usage

Purpose:

- Recommendation of an applicant to a program(s) at the KF and follow-up management of participants

Information subject to collection:

- [Required] Name, gender, nationality, address, phone number, employment information (name of current institution, job title), photo, academic background, career experiences, foreign language proficiency, prior experience visiting Korea

The embassy recommends an applicant and/or invitee for the following program(s) at the KF:

- Invitation of Distinguished Figures
- KF Fellowship for Public Officers
- KF Korean Language and Culture Learning Program

Period of maintenance and use of collected personal information:

- Will be deleted within 1 month of the completion of the original purpose

Sharing Personal Information with a Third Party

An applicant's personal information may be shared by the Korea Foundation in accordance with Articles 17 and 18 of the *Personal Information Protection Act of the Republic Korea*.

Purpose of third party usage of personal information:

- Evaluation of the applicant's recommendation form and confirmation of the applicant's

participation in the KF's program(s)

Information subject to third party sharing:

- [Required] Name, gender, nationality, address, phone number, employment information (name of current institution, job title), applicant's picture, academic background, career experiences, foreign language proficiency, prior experience visiting Korea

Period of maintenance and use of collected personal information:

- Will be deleted within 1 month of the completion of the original purpose

You are not required to consent to the terms and conditions above, but failure to consent will cause you to become ineligible for recommendation by the embassy to the Korea Foundation's program(s).

I consent I do not consent

(Signature)

(Name)

(Date)