

## Some Guidelines for ITEC Applicants

### Who can apply:

- Employees and officials in Government, Private and Public Sector, Parastatals, Universities, Chambers of Commerce and Industry
- Having 5 years minimum work experience
- Applicants who are between the age group of 25 to 45 years.
- Who are medically fit.

### How to apply:

- Applications must be submitted in the prescribed ITEC/SCAAP Form to the nodal Government Department/Agency of your country designated to nominate candidates.
- The nodal Department/Agency will in turn forward the applications to the Embassy/High Commission of India.

### Eligibility criteria for admission to courses:

- Must have the required academic qualifications as laid down by the Institute for the selected Course.
- Must have working knowledge of English to follow the Course.

### Scholarship:

Government of India will bear the following expenses for the selected candidate:

- Return international airfare by excursion/ economy class
- Course fees
- Accommodation - hostel (depending on availability, it could be on single or sharing basis) or hotel in case of non-availability of hostel accommodation.
- Living Allowance @ Rs. 25,000/- per month. Candidates are, among other things, expected to meet the expenditure for their meals from this amount.

### General Information:

- Applications must reach the Indian Embassy/High Commission no later than 3 months before the commencement of the Course.
- Upon selection, the Embassy/High Commission of India will inform the concerned nodal Department/Agency who will in turn inform the applicant.
- Selected candidates are required to fully familiarize themselves regarding living conditions in India and the Institutes through the websites of the concerned Institute.
- Decision for grant of scholarship rests solely with the Ministry of External Affairs, Government of India.