

## **VI. ANNEX:**

### **COUNTRY & JOB REPORT**

Following is the forms of Country & Job Report. Nominees are kindly requested to formulate a Report based on it. Electric forms of the Report is available at JICA office or the Embassy of Japan in your country.

Participants are kindly requested to bring materials with them such as photographs, booklets / brochures, guide books etc. of the following topics for Country & Job Report / action plan presentation. (electronic data are recommended)

- Governmental organization chart
- Coastal prevention plan or related papers, policies, regulations, ordinances, etc
- Authorized system related to coastal prevention sector
- General information

Composition of population (Aging stratum, the number of tribe), Geographical condition, Industrial structure, Data of economic index (GDP, Per Capita GDP, Government Finances, Main import and export goods and services), Education, Maintenance condition of water waterworks and sewerage, Condition of facility for wastes

- Important related organization for implementing coastal prevention administration (Other ministries, local government NGOs, etc)
- Previous and ongoing projects on coastal protection in each country

## 1. Basic information of the participant

<b>1-1. Full Name</b>	[Family]	[First]	[Middle]
<b>1-2. Country</b>			
<b>1-3. Education &amp; Job record</b> (Please state the university or college and department which you have graduated, as well as organizations you have worked for before present organization)	Period	University & Degree / Organization & Job Title	
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## 2. Country description (Please describe based on the latest sources)

### 2-1. General Statistics on your country

(Ex.)

- Area, population, GDP/person
- The number of people engaging in relevant fields(especially coastal engineering)
- Number of hotels
- Number of world heritages
- Annual visitor arrivals and average length of stay
- Number of tour-guides
- etc.

### 2-2. Outlines of the present situation of coastal prevention in your country

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### 2-3. Major problems and caused consequences that your country currently faces in coastal protection

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### 3. Job description (Please describe as clearly and minutely as possible)

#### 3-1. Description of your organization

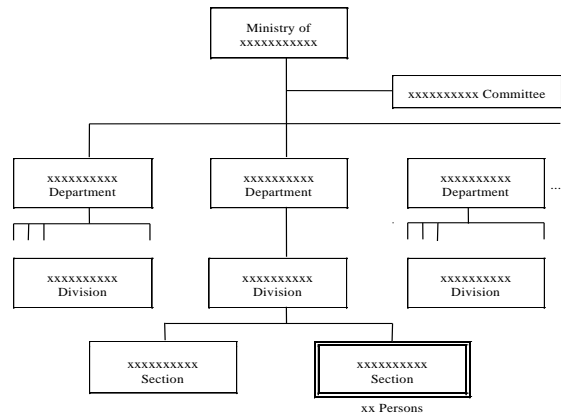
##### (1) Roles and responsibilities of your organization

##### (2) Organization Chart

Referring to the example, draw the chart of your organization and indicate your department / division/section with double line.

(If it is difficult to incorporate into this form, you can attach Organization Chart separately.)

〈Organization Chart Example〉



##### (3) Problems and caused consequences that your organization currently faces

##### (4) Description of related authorities with your organization (rolls, responsibilities and demarcations)

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**3-2. Description of your job in your organization**

**3-2-1. Present Job**

<b>(1) Position</b>	
<b>(2) Main actual activities and their objectives</b>	
<b>(3) Related person or organization activities in (2)</b>	
<b>(4) Constraint / disincentive in performing of your job</b>	
<b>(5) Countermeasures taken (or, will be taken) against constraint / disincentive in (4)</b>	
<b>(6) Results (or expected effects) emerged through countermeasures in (5)</b>	

**3-2-2. Previous Job**  
 (Please describe your previous coastal prevention related job if any. If you have never changed, or your previous job was not related to coastal protection at all, you can skip these items.)

<b>(1) Position</b>	
<b>(2) Main actual activities and their objectives</b>	
<b>(3) Related person or organization activities in (2)</b>	

<b>(4) Constraint / disincentive in performing of your job</b>	
<b>(5) Countermeasures taken (or, will be taken) against constraint / disincentive in (4)</b>	
<b>(6) Results (or expected effects) emerged through countermeasures in (5)</b>	